



State Portal Review Board Charter

Charter Date	September 9, 2005
Executive Sponsor	J. Clark Kelso, <i>State Chief Information Officer</i>
State Portal Steering Committee	<p>The State Portal Steering Committee has convened a “State Portal Review Board” which shall consist of the following persons:</p> <ul style="list-style-type: none">▪ J. Clark Kelso, <i>State Chief Information Officer, Chairperson</i>;▪ Robert Quigley, Deputy State Chief Information Officer;▪ Tom Dolce, Chief Information Officer, Department of Corporations;▪ Bernard Soriano, Chief Information Officer, Department of Motor Vehicles;▪ , Chief Information Officer, Franchise Tax Board;▪ Davood Ghods, Chief Information Officer, Department of Consumer Affairs;▪ John Kriege, Chief Information Officer, Office of Statewide Health Planning and Development;▪ Director, Department of Technology Services;▪ John Jewell, Head Librarian, California State Library;▪ Dave Dawson, Chief Information Officer, SCO;▪ Dale Jablonsky, Chief Information Officer, EDD;▪ Jim Culbeaux, Department of Industrial Relations;▪ Carol Fieldhouse, Board of Equalization;▪ Business reps
Purpose	<p>In support of Goal 1 and Objective 2 of Goal 1 of the 2004 Strategic Plan, the State Chief Information Officer has convened the State Portal Review Board to facilitate the development of a new state portal, migration from the existing portal to the new portal, and to identify and prioritize portal services, and to ensure that portal projects undertaken by selected state agencies result in the development of a sustainable statewide portal for use by other public agencies.</p>
Organization and Structure	<p>A. The State Chief Information Officer will serve as the Chairperson of the State Portal Review Board. He will appoint a Review Board Vice-chair from the State Portal Steering Committee membership.</p> <p>B. The Review Board shall meet as often as it deems necessary, but not less than once each month. The Chairperson may call special meetings of the Review Board as the Chairperson deems necessary.</p>

	<p>C. A quorum shall consist of input from members of the Review Board. All recommendations and or decisions of the Review Board shall be made by a majority vote of the voting membership of the full Review Board.</p> <p>D. The Review Board may appoint a working group of one or more of its members to perform any act within the power of the Review Board itself to perform.</p>
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Authority and Accountability	<p>A. The Review Board is the technology and program enabling and facilitating body for development of the State Portal.</p> <p>B. The responsibility for the Portal project or projects will lie with the state agency or agencies selected by the State CIO and the Review Board will <i>not</i> function as an oversight body for that project or projects. Instead, the Review Board on behalf of the State Portal Steering Committee will provide policy, technical and program expertise to the Portal Steering Committee and the selected state agency or agencies on the requirements for developing a sustainable statewide portal for use by other public agencies.</p>
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General Duties	<p>A. The Executive Sponsor will ensure sustained executive support for successful development of one or more portal projects.</p> <p>B. The State Portal Steering Committee Chairperson will oversee Review Board activities to ensure informed, balanced and expeditious State Portal Steering Committee decisions. The Committee Chairperson will facilitate final arbitration on issues that cannot be resolved by the Review Board.</p>
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Charter Modifications	This charter is to remain in effect until modified and approved by the Executive Sponsor or the State Portal Steering Committee or the State Portal Review Board.
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Charter Approvals			
	J. Clark Kelso, State <i>Chief Information Officer</i>		Date
			September 9, 2005